**Job Title**: Energy and Sustainability Director

**Department**: Facilities

**Supervisor**: SVP Facilities Management

Applicants can submit a resume via e-mail to [careers@javitscenter.com](mailto:careers@javitscenter.com)

Spanning six blocks on Manhattan’s West Side, the Javits Center serves as an international hub of commerce and culture, hosting large-scale events that support local business and improve the quality of life for New Yorkers. With the largest green roof in New York State and a new one-acre rooftop farm, the Javits Center workforce is focused on creating a sustainable environment, one that is in sync with the surrounding community and serves as a model for other venues nationwide. The Javits Center sustainability program encompasses several facets, including energy conservation, improved waste diversion, maintaining health and wellness for employees and visitors and partnering with customers to create sustainable events. From April to October each year, the Javits Center offers public tours to provide visitors with an inside look at its operations, while demonstrating the importance of sustainability and the positive impact of the events industry.

**Job Summary:**

Lead the development and execution of broad-based, company-wide strategic energy and sustainability initiatives throughout the Javits Center. Ensure that the Javits Center’s energy and sustainability efforts enhance business performance, support the long-term interests of the New York Convention Center Operating Corporation and meet or exceed all New York State green initiatives including Executive Orders, BuildSmart 2025, the Climate Act, and more.

**Areas of Responsibilities:**

* Lead the effort to implement an energy and sustainability program for the Javits Center encompassing people, profit and planet.
* Become familiar with and enhance the Center’s utilization of the resources available through GreenNY, Green Procurement and other state and local agency resources. Develop strategic planning in line with annual GreenNY reporting.
* Assess the Javits Center’s current sustainability performance in: reduction in the uses of toxic substances and pollution; solid waste reduction; recycling; energy efficiency; use of renewable resources; conservation of water and other natural resources; use of "green" commodities, services and technologies, green infrastructure and other areas.
* Apply industry “best practices” and successful practices at comparable venues with the goal of making the Javits Center an industry leader in sustainability. Work with event organizers to continue progressing event sustainability.
* Formulate action plans to improve and achieve sustainability objectives, including the creation and implementation of internal controls and measurement systems to support sustainability objectives.
* Implement energy efficiency projects and plans in line with BuildSmart 2025 and related New York State Executive Orders.
* Secure senior-level management support for integrating sustainable development into core business processes.
* Foster a company-wide culture of sustainability through ongoing organizational communications and education.
* Facilitate internal and external communications and visibility as the company spokesperson on energy and sustainability issues.
* Build effective partnerships with customers, colleagues and external organizations to support energy and sustainability efforts.

**Requirements:**

* At least five years of experience in energy and sustainability work
* Graduate of an accredited college or university with a degree in Sustainability, Environmental Conservation, Environmental Engineering, Environmental Science or equivalent
* Experience in environmental issues and LEED building initiatives
* PC skills to include Microsoft Office (Excel, Access, Word and PowerPoint)
* Available to work on-site

**Preferred Qualifications:**

* Excellent communication skills including written, verbal and presentation skills
* Strong problem solving and analytical skills
* Strong teamwork and interpersonal skills
* Ability to interact in a professional manner with customers and colleagues
* Demonstrated ability to manage multiple tasks and assess priorities effectively.
* Adaptable to a fast-paced and variable working environment

Any questions should be directed to Human Resources at [careers@javitscenter.com](mailto:careers@javitscenter.com)

The policy of this company prohibits any employment practice which in any way discriminated or tends to discriminate against any person, employees, or employment with respect to conditions or privileges of employment because of an individual’s race, color, religion, national origin, ancestry, marital status, non-job related disability, pass service in the Armed Forces of the United States, sex, or age as provided by law.