

NY Convention Center Operating Corporation

Jacob K. Javits Convention Center

IMMEDIATE OPENING

Job Title: Public Safety Officer (FT)

Department: Security & Safety Solutions

Human Resources Representative: Melissa M. Vele

Applicants can submit their resume via: fax (212 216-4484), e-mail hronline@javitscenter.com or mail to the: Human Resources at the Jacob K Javits Convention Center 655 West 34th Street, NY, NY 10001.

Main Areas of Responsibilities

1. Responsible for safeguarding employees, customers and visitors and assets and property of the Center.
2. Monitor security and safety activities in and around the Center and report unusual conditions.
3. Interact with customers, employees and visitors.
4. To assist contractors and show attendees in vehicle and truck locations.
5. Participate in crowd control, emergency evacuation and security drills as needed.
6. Perform special assignments as directed.

Special Conditions

- Must be able to walk and/or stand for long periods of time.
- Able to follow specific instruction exactly.
- Required to work flexible hours and weekends.
- Job involves rigorous outdoor work.
- Reasonable knowledge of the NY metropolitan area and transportation network.
- Ability to safely direct vehicular and pedestrian traffic.

Education and Requirements

- High school diploma or equivalency.
- Must have a valid New York State Security License.
- Must have a valid New York City Fire Guard License (F03)
- At least 3 years-prior security experience.
- Military background a plus.
- Strong Interpersonal skills.
- Strong verbal and written communication skills (English language).

The Policy of this Company prohibits any employment practice, which in any way discriminated or tends to discriminate against any person, employee, or applicant for employment, with respect to conditions or privileges of employment because of an individual's race color, religion, national origin, ancestry, marital status, non-job related disability, past service in the Armed Forces for the United States, sex, or age as provided by law.

NY CONVENTION CENTER OPERATING CORPORATION IS AN EQUAL OPPORTUNITY EMPLOYER.